**Dematerialization request form has to be filled in triplicate**
**One copy for Beneficial Owner | One copy for DP | One copy for Issuer/RTA**
**Documents Required: Physical Share Certificate and Self-attested ID proof (Aadhar/Passport/Marrige Certificate)**


**DP ID : IN301629/IN303794/12016000**
**DP SEBI Reg. No: IN-DP-414-2019**

**SMIFS LIMITED**
**4, Lee Road, Vaibhav,5th Floor.**
**Kolkata - 700020** **Ph: 033-40572625/35/45** **Email : helpdesk@smifs.com**


# DEMATERIALISATION REQUEST FORM (NSDL / CDSL)

| Date | DRN (to be filled by DP) | Application Slip/Ref. No. /DRF No. |
|---|---|---|
| D D M M Y Y Y Y | | |

**Please fill all the details in Block Letters in English (Fill up ISIN wise. Separate DRF For Free Securities AND Locked-in Securities)**

| Demat Account Number | | | | | | | |
|---|---|---|---|---|---|---|---|
| | | | | | | | |

| | |
|---|---|
| **1st Holder's Name** | |
| **2nd Holder's Name** | |
| **3rd Holder's Name** | |

***I/We request you to dematerialise the enclosed certificates registered in my/our name into my / our demat account.***

Details of Securities ☐ Free Securities ☐ Locked-in-Securities

Name of the Company _____

ISIN | | | | | | | | | | | | | |

Type of Security ☐ Equity ☐ Debentures ☐ Bonds ☐ Units ☐ Other (Specify)

| Folio No. | Certificate No. | | Distinctive No. | | Quantity |
|---|---|---|---|---|---|
| | From | To | From | To | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | Total |

| | | |
|---|---|---|
| Number of Certificates (In words) | | Face Value of Securities Rs. |
| Quantity to be Dematerialised | (In Figures) | |
| | (In words) | |

(If the space above is found to be insufficient, an annexure containing the certificate details duly signed in the same format may be attached.)

| | |
|---|---|
| In case of Locked-in Securities fill up a separate DRF for Locked - in Securities having different release dates. | |
| Lock-in Reason | |
| Lock-in Release Date | |

The Original Certificates / documents are hereby surrendered by me / us for dematerialisation and the same are free from any lien or charge or encumbrance and represent the bona fide securities of the Issuer Company to the best of my / our knowledge and belief.

| | First / Sole Holder | Second Holder | Third Holder |
|---|---|---|---|
| Names | | | |
| Signature with DP | | | |
| Signature with RTA/Issuer/Co. | | | |

**Participant Authorisation (From DP to RTA)**

We have received the above mentioned securities bearing ISIN No. _____ for Dematerialisation. The application form is verified with theCertificates / Documents surrendered for dematerialisation and we certify that the application form is in accordance with the details mentioned in the enclosed certificates / documents. It is also certified that the Holder(s) of securities have a beneficiary account with us in the name (s) and order of name(s).

Signature verified
**Name & Signature of Authorised DP Official**